



St John Vianney's Primary School

www.sjmulgrave.catholic.edu.au

23 Police Road, Mulgrave 3170

03 8543 4444

Enrolment Procedure

Please ensure the enrolment application form is completed in full.

Families need to provide a copy of the child's:

- Birth Certificate
- Baptism Certificate (if applicable)
- Immunisation Document (*You are able to send this document later to us if awaiting an immunisation, but must be sent before enrolment is finalised*)
- Visa Information (if applicable)
- Any Medical information including Medical Plans or Specialist Reports
- Signed associated documentation included in the enrolment pack.

Important Enrolment Information

- St. John Vianney's is a multi-ethnic and multi-faith community. The formation and education of the students is based on the principles of Catholic teaching; all are welcomed by our community.
- Non Catholic students are able to apply for enrolment.
- The Principal or a member of the Leadership Team will meet with families and the student before enrolment is accepted.
- The school will contact the kinder/childcare educators/agencies

Foundation 2025

- For students to begin school in 2025 they must be 5 years of age by the 30th April 2024.
- Formal **Open Day Tours** will be held in Term 1 & 2 2024. These tour dates are advertised on our Website, in our school Newsletter and also at Kinders and Child Care Centres.
- If these dates do not suit you, please contact the school to make a mutually convenient time for a tour. Information packs are distributed during Open Days or can be sent electronically or posted.
- Applications for Foundation 2025 will close on **May 15th 2024** unless we still have vacancies.
- Parents and prospective students will be contacted by the school to arrange an interview time with the Principal/ or a member of the Leadership Team after we have received the completed enrolment pack information.
- Letters of Offer for Foundation 2025 will be sent electronically before the end of May 2024. We require parents to sign and send back an acceptance of the enrolment offer.
- The school conducts **Foundation Transition** sessions during November/December. While children attend sessions to familiarise themselves with school, information sessions for parents will be held to assist the transition process for their child.
- Enrolment for Foundation 2025 will continue to be open if there are vacancies available.

If you have any questions or seek clarification please ring our office on

PH: 03 8543 4444

E: admin@sjmulgrave.catholic.edu.au

W: www.sjmulgrave.catholic.edu.au